**Council Minutes**

**Regular Meeting**

**March 5, 2019**

A regular meeting of the Millen City Council was held on March 5, 2019 at 6:00 P.M. in the Council Chambers at City Hall. Present were Mayor Rocker, Council Members Darrel Clifton, Ed Fuller, Robin Scott, Walter Thomas and Regina Coney arrived at 6:14P.M. Also present were City Manager Jeff Brantley and City Attorney Hubert Reeves.

1. **Call to Order**

Mayor Rocker called the meeting to order at 6:02 P.M.

1. **Invocation**

City Attorney Reeves gave the invocation.

1. **Patricia Hunter to review the Fiscal Year 2018 Audit**

City Auditor Patricia Hunter reviewed the Fiscal Year 2018 City Audit with the Mayor and Council. She noted the City finished the year in a good financial position and she had no Audit findings or corrections needed.

1. **Consent Agenda**

**Approve Minutes from February 5, 2019 Regular Meeting**

Council Member Clifton made a motion, seconded by Council Member Fuller to approve the Regular Meeting Minutes from February 5, 2019. The motion carried by unanimous vote. Council member Coney was not present for the vote.

1. **Vote to Approve Alcohol Licenses**

Council Member Coney made a motion, seconded by Council Member Scott to approve the 11 Beer and Wine Licenses as presented. The motion carried by unanimous vote. A list of the approved licenses is attached to the minutes.

1. **Vote to Approve Single Source Bid from Shockley Plumbing to repair sewer line at US Highway 25 and Alabama Ave. - $26,000**

Council Member Coney made a motion, seconded by council member Clifton to approve the emergency repair to the sewer main located at Highway 25 and Alabama Avenue by single source bid from Shockley Plumbing in the amount of $26,000.00 and will be funded from Splost 6 funds. The motion carried by unanimous vote.

1. **City Manager Report**
2. **Financials**

City Manager Brantley reviewed the February financials with Mayor and Council.

1. **2016 CDBG Update**

Mayor and Council were informed that the City would need to file an extension on the 2016 CDBG grant through April 30, 2019. The storm water improvement was approved but waiting DCA signatures. The work and final documentation could be finished by the end of April.

1. **RDF Grant Update**

Mayor and Council were informed that the construction bidding process was open and the Bid Close date would be March 27 at 2:00PM. The bids will be presented to Mayor and Council at the April regular meeting for approval.

1. **School Sewer Improvement Update**

Mayor and Council were informed that construction on the Daniel Street Sewer project began on March 4, 2019. The project should be complete by early May 2019.

1. **Streetscape Update**

Mayor and Council were informed that construction started in late February 2019 on the Streetscape. The project would take about 4 months to complete. The grant is a reimbursement grant which means the City will need to pay the Contractor’s invoices and then file for reimbursement from GDOT. City Manager Brantley stated he would transfer $250,000 from the City’s contingency fund to the Streetscape checking account to cover the project.

1. **Discuss future Backhoe Purchase**

City Manager Brantley discussed the need to purchase a new backhoe for the streets department. The current backhoe is 15 years old. A ruling to use T-Splost funds was given by City Attorney Reeves and the CSRA Regional Commission minutes before the council meeting. Council decided to bring the purchase to a vote since all necessary information was available to vote on the purchase. Bids were as follows:

Flint Equipment Company – John Deere 310SL Backhoe - $80,956.73

Flint Equipment Company – John Deere 310SL minus $15,000 trade allowance on 2004 Case 580M - $65,956.73

Border Equipment - Case 580SN Backhoe - $97,265.00

JCB of Georgia – JCB 3CX-15 SUPER 4wd Backhoe - $89,550.00.

Council Member – Clifton made a motion, seconded by Council Member Fuller to purchase accept the low bid from Flint Equipment Company (State Contract Price) on the John Deere 310SL with the trade allowance of $15,000 for a final purchase price of $65,956.73 and to purchase with T-Splost funds. The motion carried by unanimous vote.

1. **Table for Chamber Banquet – March 14th**

Council agreed by common consent to purchase 1 table for $250 for the Chamber of Commerce Banquet.

Mayor and Council were informed that the City received a LMIG SAP grant for $35,000 with a 10% match from the City to be used for re stripping of the City’s streets.

1. **Mayor’s Report**

No Report

1. **City Attorney Report**

No Report

1. **Executive Session – Discussion of the future acquisition, disposal or lease of real estate as provided by O.C.G.A. 50-14-3(4); Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city officer or employee as provided in O.C.G.A. 50-14-3(6)**

Council Member Clifton made a motion, seconded by Council Member Scott at 7:03 P.M. to enter executive session to discuss personnel and real estate purchase. The motion carried by unanimous vote.

Council Member Thomas made a motion, seconded by Council Member Fuller to exit executive session at 7:32 P.M. The vote carried by unanimous vote.

The Mayor and Council instructed City Manager Brantley to set up GMA Retirement specialist to attend the April regular meeting of Council to discuss enhancements to the City’s Retirement Plan with a possible 457b or 401a plan.

1. **Adjournment**

There being no further business Mayor Rocker adjourned the meeting at 7:33 P.M.

**Approved by Mayor and Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest by City Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**