**Council Minutes**

**Regular Meeting**

**May 7, 2019**

A regular meeting of the Millen City Council was held on May 7, 2019 at 6:00 P.M. in the Council Chambers at City Hall. Present were Mayor King Rocker, Council Members Darrel Clifton, Regina Coney, Ed Fuller, and Robin Scott. Absent was Council Member Walter Thomas. Also present were City Manager Jeff Brantley and City Attorney Hubert Reeves.

1. **Call to Order**

Mayor Rocker called the meeting to order at 6:00 P.M.

1. **Invocation**

City Attorney Reeves gave the invocation.

1. **Approve Amended Agenda**

Council Member Clifton made a motion seconded by Council Member Fuller to approve the Amended Agenda. The motion carried by unanimous vote.

1. **Consent Agenda**

**Approve Minutes from April 2, 2019 Regular Meeting**

Council Member Scott made a motion, seconded by Council Member Coney to approve the Regular Meeting Minutes from April 2, 2019. The motion was carried by unanimous vote.

1. **Approve sole bid from Shockley Plumbing for emergency repair on collapsed storm drain on Cotton Avenue**

Council Member Clifton made a motion, seconded by Council Member Coney to approve the bid from Shockley Plumbing Inc in the amount of $15,000.00 for an emergency repair on a collapsed storm drain on Cotton Avenue to be paid from T-Splost funds. The motion carried by unanimous vote.

1. **Approve and Award the Construction Bid for the RDF Grant – 601 Cotton Avenue Rehabilitation**
* **MMI Construction - $331,900.00**
* **Contract Management - $583,452.00**
* **WBM Construction - $530,800.00**
* **Y-Delta Inc - $740,000.00**
* **Akins General Contractors - $568,000.00**

Council Member Coney made a motion, seconded by Council Member Scott to approve the low bid and award the construction contract to MMI Construction in the amount of $331,900.00. The motion carried by unanimous vote.

1. **Approve sole bid to purchase 2 car cameras/body cameras from Watch Guard, which are compatible with the existing video storage system.**
* **2 - Watch Guard Vista HD WIFI and 4RE System Bundle with licenses and installation hardware- $12,220.00**

Council Member Fuller made a motion, seconded by Council Member Coney to approve the bid from Watch Guard in the amount of $12,220.00 to purchase 2 Watch Guard Vista HD car and body camera systems. The motion carried by unanimous vote.

1. **Approve sole bid from West Warning Equipment Sales and Service, LLC for outfitting new Ford Utility patrol car with lights, siren, push bumper, console and install cameras, computer mount, and printer mounts.**
* **West Warning Equipment – $8789.00**

The bid from West Warning Equipment was tabled until a decision on the make and model of police vehicle to be purchased is determined.

1. **Review proposal from Election Superintendent Wanda Burke to use Community House for Early Voting in 2019 and 2020**

Mayor and Council by common consent agreed to allow Election Superintendent Wanda Burke to use the Millen Community House for early voting in 2019 and 2020 at a cost of $75.00 per day.

1. **City Manager Report**
2. **Financials**

City Manager Brantley reviewed the finances with Mayor and Council and discussed the budget for Fiscal Year 2020.

1. **2016 CDBG Update – Extension approved thru June 30, 2019**

Mayor and Council were informed that the Storm Water improvement was still waiting on final approval from GDOT on the plans, so another extension to the grant was submitted and approved until June 30, 2019.

1. **School Sewer Improvement Update**

Mayor and Council were informed that the sewer lines were complete on the project. The remaining items to be completed on the project are resurfacing sections of Daniel Street and Cleveland Avenue that were removed during the sewer replacement. The project should be complete by the end of May 2019.

1. **Streetscape Update**

Mayor and Council were updated on the progress of the Streetscape project. They were informed that the project completion should be in 10 weeks.

1. **2019 Safety Grant – Trench Box & Car Camera**

City Manager Brantley informed the Mayor and Council that he intended to apply for a 2019 Safety Grant thru the City’s Property & Casualty and Workers Compensation carrier, GIRMA. The grant would be for approximately $6900.00 and used to help pay for Police Car cameras and a Trench Box to be shared by the Public works and Public Utilities Departments. The Mayor and Council by common consent approved the grant application.

1. **US Silica-Carbo Ceramics Update**

City Manager Brantley informed Mayor and Council that US Silica and Carbo have agreed on terms for US Silica to use Carbo’s Firm Gas Supply. US Silica is planning on beginning operations in June 2019.

1. **Discuss 457b and 401a plans**

Mayor and Council discussed potential employee retirement plan enhancements and are waiting on the Georgia Municipal Association to reply back with additional information.

1. **Police Department Schedules**

City Manager Brantley informed the Mayor and Council that the Millen Police Department has changed from 8-hour shifts to 12-hour shifts effective April 19, 2019. Most area police and sheriff departments are on 12-hour shifts.

1. **Mayor’s Report**

The Mayor discussed recent developments on the Waste Water Treatment Plant permit renewal with the EPD. The EPD presented discharge levels that will be achievable for the City without very many changes to the current treatment process.

1. **City Attorney Report**

No Report

1. **Executive Session – If Needed**

Not Needed

1. **Adjournment**

There being no further business Mayor Rocker adjourned the meeting at 7:15 P.M.

**Approved by Mayor and Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest by City Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**