**Council Minutes**

**Regular Meeting**

**March 3, 2020**

A regular meeting of the Millen City Council was held on March 3, 2020 at 6:00 P.M. in the Council Chambers at City Hall. Present were Mayor King Rocker, Council Members Darrel Clifton, Regina Coney, Ed Fuller, Walter Thomas and Robin Scott arrived at 6:16 P.M. Also present were City Manager Jeff Brantley, and City Attorney Hubert Reeves.

1. **Call to Order**

Mayor Rocker called the meeting to order at 6:00 P.M.

1. **Invocation**

City Attorney Reeves gave the invocation.

1. **Approve the Amended Agenda**

Council Member Thomas made a motion, seconded by Council Member Fuller to approve the Amended Agenda. The motion carried by unanimous vote. Council Member Scott was not present for the vote.

1. **Consent Agenda**

**Approve Minutes from February 4, 2020**

Council Member Clifton made a motion, seconded by Council Member Thomas to approve the February 4, 2020 Regular Meeting Minutes. The motion carried by unanimous vote. Council Member Scott was not present for the vote.

1. **Vote to Approve Alcohol Licenses**

Council Member Thomas made a motion, seconded by Council Member Coney to approve the 10 Beer and Wine Alcohol License renewal as presented. The motion carried by unanimous vote. Council Member Scott was not present for the vote. A list of the license holders is attached to the minutes.

1. **Vote on the 2nd Reading of the proposed Charter Amendment to Amend Section 4-609 of the Charter of the City of Millen**

Council Member Thomas made a motion, seconded by Council Member Fuller to approve the 2nd reading of the Charter Amendment to Amend Section 4-609 of the Charter of the City of Millen. The motion carried by unanimous vote. Council Member Scott was not present for the vote.

1. **Adopt Resolution Approving the Jenkins County, Georgia Multi-Hazard Pre-Disaster Mitigation Plan**

Council Member Thomas made a motion, seconded by Council Member Coney to approve the Jenkins County, Georgia Multi-Hazard Pre-Disaster Mitigation Plan. The motion carried by unanimous vote. Council Member Scott was not present for the vote.

1. **Approve the City’s Engineer for the City’s 2020 CDBG Grant Project**

Council Member Clifton made a motion, seconded by Council Member Fuller to approve Parker Engineering, LLC as the City’s engineer for the 2020 CDBG project with a fee of 11% of the Estimated Construction Cost. The motion carried by unanimous vote. Council Member Scott was present for this vote and the following votes. A copy of the contract is attached to the minutes.

1. **City Manager Report**
2. **Financials**

City Manager Brantley reviewed the finances with Mayor and Council. He reported that at the end of February the City had a net revenue surplus of $318,907.61, which is approximately $104,000 more than last year at the same time.

1. **Water Meter Changeout Project**

Mayor and Council were informed that GEFA had remaining funds left over from GEFE’s 2019 budget and will be moving the Meter Change Out application to their May 2020 board meeting. If the application is approved it will increase the debt forgiveness from 40% to 45%.

1. **2018 CDBG Update**

Mayor and Council were briefed the construction work had begun with sewer rehabilitation and storm water work in the target areas of Johnson and Washington Streets.

1. **RDF Grant Update – 601 Cotton Ave.**

Mayor and Council were updated on the progress with the building renovations at 601 Cotton Avenue. They were informed a Change Order was processed to rough in the interior electrical and to add water retardant to the exterior foundation walls. Once this was finished in about 30-45 days, the work for the Grant would be complete.

1. **Discuss Fire Truck and Upcoming ISO Inspection**

Mayor and Council were informed that the new fire truck ordered in January of 2019 has been delivered and is in service. In the month of April, 2020 the Millen Fire Department would be having an ISO inspection.

1. **Mayor’s Report**

No Report

1. **City Attorney’s Report**

No Report

1. **Executive Session**

* **To consult with legal counsel about pending or potential litigation as provided in O.C.G.A. 50-14-2(1)**
* **To discuss personnel as provided in O.C.G.A. 50-14-3(6)**
* Council Member Thomas made a motion, seconded by Council Member Clifton at 6:32 P.M. to exit regular session and enter Executive Session to consult with legal counsel about pending or potential litigation as provided in O.C.G.A. 50-14-2(1) and to discuss personnel as provided in O.C.G.A. 50-14-3(6). The motion carried by unanimous vote.
* Council Member Fuller made a motion, seconded by Council Member Thomas at 6:50 P.M. to exit Executive Session and re-enter Regular Session. The motion carried by unanimous vote.
* Council Member Scott made a motion, seconded by Council Member Thomas to send a Denial Letter to attorney Troy A. Lanier, P.C. in response to his Demand Letter for the accident on November 20, 2019 involving Police Officer Benjamin Thompson. The motion carried by unanimous vote.

1. **Adjournment**

There being no further business Mayor Rocker adjourned the meeting at 6:51 P.M.

**Approved by Mayor and Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest by City Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**