**Council Minutes**

**Regular Meeting**

**May 3, 2022**

**A regular meeting of the Millen City Council was held on May 3, 2022 at 6:00 p.m. in the Council Chambers at City Hall. Present were Mayor King Rocker, Council Members Darrel Clifton, Ed Fuller, Giovanni Shumake and Regina Coney arrived at 6:07 p.m. Council Member Robin Scott was absent. Also present were City Attorney Hubert Reeves and City Manager Jeff Brantley.**

1. **Call to Order**

Mayor Rocker called the meeting to order at 6:00 p.m.

1. **Invocation**

City Attorney Reeves gave the invocation.

1. **Consent Agenda**
2. **Approve Minutes from the April 5, 2022 Regular Council Meeting**

Council Member Clifton made a motion, seconded by Council Member Fuller to approve the Consent Agenda items. The motion carried by unanimous vote of present members. Council Member Coney was not present for the vote. She arrived immediately after the vote was cast.

1. **Consent Agenda Items and Discussion by request of Council Member Shumake**

Council Members were given a fact sheet explaining the use of Consent Agenda items. Council discussed the time saving advantages of placing certain items under a Consent Agenda and agreed to start using it.

1. **Review and Approve the 2nd Reading of Charter Amendment to Amend Section 3-106 of the Charter of the City of Millen, Georgia to Establish New Election Districts within the City of Millen, Georgia**

Council Member Fuller made a motion, seconded by Council Member Shumake to approve the 2nd reading of the Charter Amendment to Amend Section 3-106 of the Charter of the City of Millen, Georgia establishing new election districts. The motion carried by unanimous vote.

1. **Ratify the phone poll vote for the purchase of 2 service trucks as follows:**
* **Daniels Chevrolet Buick GMC – 2022 GMC 2500HD Sierra with Reading Service Body - $49,505.40**
* **Brannen Motor Company - 2022 Chevrolet Silverado 1500 LTD Custom - $36,500.00**

Council Member Clifton made a motion, seconded by Council Member Coney to ratify the phone poll vote from April 25, 2022 to purchase a 2022 GMC 2500HD Sierra truck for $49,505.40 from Daniels Chevrolet Buick GMC and a 2022 Chevrolet Silverado 1500 LTD Custom truck for $36,500.00 from Brannen Motor Company. The vote carried by unanimous vote.

1. **Discuss Speed Hump Program for the City of Millen Streets**

Due to several inquiries from citizens wanting the City to install speed humps in residential areas, City Manager Brantley discussed with Council about a need to add a policy that would aide in selection and requirements for speed humps. Council was given a flow chart that is used by Gwinnett County in their policy. Council instructed City Manager Brantley to create a policy and bring it to Council for review.

1. **City Manager Report**
2. **Financials**

City Manager Brantley informed Council that a loan draw from GEFA has been received to replace the Contingency Fund for the water meter project. The amount was $445,690.02. After the replacement of funds, the year-to-date net revenue was $201,993.05.

1. **2020 CDBG Update**

Council was informed that the paving of Lincoln, Warren and Tarver Streets was being completed by May 9th. The paving is the last phase of the infrastructure rehabilitation of the grant. The housing demolition and reconstruction is being handled by the grant administrator and should begin soon.

1. **2022 CDBG Application**

City Manager Brantley informed Council that the CSRA Regional Commission grant writer informed him that the 2022 CDBG application would need to be delayed to 2023, if $750,000 of the 2020 CDBG is not spent by July 2022. Currently once the paving is complete the city will have about $610,000 spent. Due to the delays in the housing phase of the grant it is unlikely that $750,000 would be spent by July.

1. **Water Meter Project**

Council was informed that Meter Install Group LLC had completed the installation of all the available water meters. There are 20 1-inch meters on backorder and the City Utility Department would be able to install them when they are delivered. The total project cost will be about $700,000 once all the invoices are received.

1. **County Building Inspector Update**

Council was informed that the County has approved their building inspector to process building permits within the City Limits. The county will charge their normal fee and retain the fee for the county. City Attorney Reeves has completed an Intergovernmental Agreement and it’s been forwarded to the County for review.

1. **Mayor’s Comments/Report**

 Mayor Rocker informed the Council that he had received confirmation of the passing on former council member Walter Thomas. He asked for a moment of silence in honor of former Council Member Thomas.

1. **City Attorney Comments/Report**

City Attorney informed Council that a summary judgement hearing on the City’s pending lawsuit was postponed for 30 days until the judge could read motions filed by the attorneys.

1. **Council Member Comments/Reports**

Council Member Clifton commented on trains blocking the crossings on South Masonic Street and South Gray Street. He mentioned the possibility of a crosswalk over the tracks to assist foot traffic while the tracks are blocked for an extended time. Mayor Rocker has the contact number for the railroad’s government affairs officer for the area. Contact will be made with this representative.

1. **Executive Session**

Not Needed

1. **Adjournment**

There being no further business Mayor Rocker adjourned the meeting at 7:09 p.m.

**Approved by Mayor and Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest by City Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**